

Agenda Item	Meeting Minutes Discussion	Person in Charge / Actions
Meeting Details & Attendance	Location: Microsoft Teams Time: Attendance: Michelle L., Andrea M, Naomi B., Dana A., Adrienne V., Grace, Mariclaire C., Christopher A, Rodney M., Samantha A. Staff: Paula B-C., Keira P., Mme. Stephanie, Mme. Claudia, Mme. LePage Quorum of 4 members is needed	Michelle
Agenda Approval	Mariclaire motions to approve the agenda. Andrea M. seconds. No one is opposed. Motion carried	Dana
Minutes Approval	-Naomi notes that the date of the last minutes needs to be changed to June 19th, 2024 (currently listed as Sept - Pending those changes, Michelle motions to approve. Naomi seconds. No one is opposed. Motion carried	Dana
Principal Report	• Current enrollment 470 students • Several new teachers and new admin support ○ Mme. Lindsay new admin support ○ Mme. Claudia covering Mme. Madzo's leave in grade 1 ○ Mme. Flora kinder am part time coving Mme. Rose-Marie's leave ○ Mme. Monica covering Mme. Allin's class (unsure if she will return next fall) ○ Mme. Affua in grade 1 (able to open up fourth class - enrollment at 87 students) ○ Mme. Megan - grade 1 ○ Mme. Claire - grade 2 • Mme. Katryna going on leave mid-October • Gr 1-4 teachers starting assessments/screening • Opening assembly last Friday ○ Introduced theme book "Flicker of Hope by Julia Cook. Launching school wide activity centering around how children can be hope builders for others • ECSD dismantled K-12 swift. Implementing School Message. • ECSD shared preliminary policy regarding no mobile devices in the classroom - very similar to what EFA did in the past. Personal devices powered off and stored away. • Meet the Teacher Night & Welcome Event - Wed, Sept 18th	Paula

Date: Sept 10, 2024

Minutes

École Frère Antoine
School Council

	○ 6:30-7:15 formal presentations in classrooms ○ 7:15-8pm outside School Council Meet and Greet	
Executive Reports		
Chair Report	● No news to report.	Michelle
Financial Report	Current balance: \$4472.41	Naomi
Old Business		
Hot Dog Lunch	● Went very well. ● Sam at Mama Pizza was wonderful ● Great group of parent volunteers ● Received very positive feedback	Andrea
ASCE Grant	● Had ordered SC approved booklets from Canadian Parents for French (CPF) - have been notified that they are no longer in stock (money refunded). ● Michelle has looked into other CPF resources or resources through Alliance Francaise, but unable to find suitable alternate product. ● Currently have \$500 for 2023/24 school year to be spent on parent resources ● Tabled for next meeting - brainstorm other "parent engagement" ideas to use ASCE grant	Paula will provide contact at CPF with Michelle's contact info for follow-up
School Supplies	● Poor customer service and several errors experienced with Staples South Edmonton Common ● Parents encountered difficulty ordering through this platform ● May look into other suppliers ○ Write On (had some issues with delivery in past) ○ School Start (well organized, offers fundraiser for school)	Mariclaire
Apple Fund	● Well appreciated last year (and all eaten) ● Naomi dropped off first bag of apples this week ● \$177 spent last year Naomi motions to spend up to \$35/month on apples (up to \$350 for the year). Seconded by Michelle L. No one is opposed. Motion carried.	Naomi
Parking Agreement	● More tenuous this year. ● Parents have a 15 min window in morning and afternoon for drop-off/pick-up surrounding school start and end times. It is not available for concerts, school events, or late drop-off/pick-up. Cars can be ticketed or towed. ● <u>No parking allowed at the bank (Servus Credit Union) at any time.</u> Servus management has expressed frustration to parents and school admin. ● SWIFT message has been sent out to families to communicate this.	Michelle

	Please be respectful of the rules and kindly encourage other parents to do the same.	
Art Cards	- Artwork forms to arrive at school on Oct 21st - Mariclaire to confirm date that all artwork must be in by Mariclaire motions to spend all funds raised on “community building activities” (such as hot dog day and welcome events). Excess funds can go towards the general school council account (which can include hardship funds). Dana seconds. No one is opposed - motion carries.	Mariclaire
Diner du Mois	- Samantha A. volunteered to run this year - Mariclaire can send her information regarding set-up through Healthy Hunger	
Birthday Lunch	- Dates set for the year - Changing to BP's this year (offer gluten free option) - Jenefer sent out email today notifying parents how to order on their child's birthday month	Adrienne
Volunteer Coordination	- Band has worked well in the past for organizing events - Requires advertisement to encourage parents to sign up - Mariclaire can provide QR code and message to be shared in newsletter, via email. - Can share QR code as families enter school for Meet the Teacher and at the Welcome Back event. - Dana and Dennis to help with this	
Welcome Back Event	- Families invited to share a snack in the playground from 7:15-8pm. - Will offer Dad's cookies. No charge to families. - Fun school supply guessing game (winner to win the supplies) - Decorating fence - all students to share their ideas on how they can be a “flicker of hope” Mariclaire motions to spend up to \$1500 on the snack and craft/decor. Andrea M. Seconds. No one opposed. Motion carried.	Mariclaire
Family Dance	- Andrea M to plan Halloween Dance this year - DJ, Paul, booked for October 25th - Paula will book gym off for that day - To determine budget and concession items at next meeting	Michelle, Andrea M
New Business		
House Keeping	- All executive to review operating procedures for this new school year - Muster points - all parents to follow the children when exiting the school for drills and procedures (St. Theresa church, Holy Trinity School) - Document requirements before SC/EFAFA meetings: - Must be sent 7 days prior	Michelle, Paula

Date: Sept 10, 2024

Minutes

École Frère Antoine
School Council

	○ All documents (agenda, minutes, financial reports) sent to one executive person ○ Executive person to send all documents in PDF form to Paula, cc Keira ○ Executive teams to meet to decide who will be sending all the emails ● Paula and Michelle to meet later this week to determine later meeting dates	
Adjourned	Time: 8:50pm	Michelle
Next Meeting	October 8th, 2024	