

Date: Jun. 21, 2022

Minutes

École Frère Antoine
Fundraising Committee

Agenda Item	Meeting Minutes Discussion	Person in Charge / Actions
Meeting Details & Attendance	Location: Ecole Frère Antoine Time: 7:35pm Attendance: Michelle L, Mariclaire C, Dana A, Shelly F, Doris, Janice P, Jessica S, Alice B Staff: Quorum of 4 members is needed	
Agenda Approval	Michelle motions to approve the agenda, Doris seconds. Motion carried	
Minutes Approval	Mariclaire motions to approve the minutes, Doris seconds. Motion carried	
Financial Report	<ul style="list-style-type: none">• Previous Fiscal Year Audited Financial Statements (motion to accept)• Current account balance \$52,219.64<ul style="list-style-type: none">◦ Carnival check has not been cashed yet	
Old Business		
Organization Structure Review:	<ul style="list-style-type: none">• Membership - needs to fill our form by either<ul style="list-style-type: none">◦ Downloading form from EFAFA website https://www.ecsd.net/8236/page/2974/ecole-frere-antoine-fundraising-association and email to efafapresident@gmail.com OR◦ Filling out paper form provided at the AGM• Directors - any member is eligible to be President, Vice President, Secretary, Treasurer, 2 Directors at Large• Voting - need to be a member	
Casino	<ul style="list-style-type: none">• Casino maybe in the second quarter.<ul style="list-style-type: none">◦ We have not yet gotten a specific date.◦ efafacasino1@gmail.com is the new email address	
Amend Bylaws	<ul style="list-style-type: none">• We removed the word "majority" from 1b in the bylaws and created a named director position.<ul style="list-style-type: none">◦ Follow up with ASCA◦ Update on ASCA fee◦ \$75.hour usually takes around 3 hours◦ We will request that school council cover the cost for this in September◦ AGLC needs updated bylaws by July 17, 2022<ul style="list-style-type: none">■ We will submit the bylaws as is and go through with official amendments next year	

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Board Positions	<p>Anyone who is interested can nominate themselves for any position. If there are 2 or more nominations it will go to a vote.</p> <ul style="list-style-type: none">• President<ul style="list-style-type: none">◦ Position vacant• Vice President -<ul style="list-style-type: none">◦ Position vacant• Secretary -<ul style="list-style-type: none">◦ Dana• Treasurer -<ul style="list-style-type: none">◦ Doris• Casino coordinator<ul style="list-style-type: none">◦ Janice <p>Nominations and voting to fill vacant positions will happen at the next meeting Michelle will put a note about vacant positions in the next P2P with a link to the membership form</p>	
Auditors	<p>Update on Mariclaire and Janice Auditing last years financials</p> <ul style="list-style-type: none">• Audits can't be complete until Sept.• Doris will be in touch with peer auditors at the beginning of Sept to coordinate times to go through	Doris contact auditors in Sept
Signing Authority	Will require update	
Garden boxes	<ul style="list-style-type: none">• Email vote<ul style="list-style-type: none">◦ Andrea motions we spend up to \$1200 on building and filling garden boxes by the 1st outdoor classroom. Shelly seconds. Motion carried.◦ Invoice is \$1809.42◦ NorKell Enterprises for removal of the old sign \$3,675• Doris motions to cover these landscaping costs of a total of \$5484.42, Mariclaire seconds. Motion carried	Doris get check signed and deliver to school
New Business		
Writers Workshop	<ul style="list-style-type: none">• Kathy Jessup the writer for 8 days of workshop \$5500.<ul style="list-style-type: none">◦ Doris motions we spend up to \$5500 for this educational program, Michelle seconds. Motion carried	
	<ul style="list-style-type: none">•	
Next Meeting	Sept. 13, 2022	
Adjourned	Time: 8:04pm	

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