

Agenda Item	Meeting Minutes Discussion	Person in Charge / Actions
<b>Meeting Details &amp; Attendance</b>	<b>Location:</b> Microsoft Teams <b>Time:</b> 8:34pm <b>Attendance:</b> Michelle L, Mariclaire C, Dana A, Naomi B, Doris S, Janice P, Jessica S, Andrea M, Maria F, Tracy A, Alice, Rain, Greg C, Andrea F <b>Staff:</b> Paula C, Alyssa Q <b>Quorum of 4 members is needed</b>	
<b>Agenda Approval</b>	Andrea motions to approve the agenda Janice seconds. Motions carried.	
<b>Minutes Approval</b>	Andrea motions to approve the minutes. Doris seconds. Motion carried.	
<b>Financial Report</b>	<ul style="list-style-type: none"> <li>Current account balance <ul style="list-style-type: none"> <li>\$45,794.96</li> </ul> </li> </ul>	
<b>Old Business</b>		
<b>Organization Structure Review:</b>	<ul style="list-style-type: none"> <li>Membership - needs to fill our form by either <ul style="list-style-type: none"> <li>Downloading form from EFAFA website <a href="https://www.ecsd.net/8236/page/2974/ecole-frere-antoine-fundraising-association">https://www.ecsd.net/8236/page/2974/ecole-frere-antoine-fundraising-association</a> and email to efafapresident@gmail.com OR</li> <li>Filling out paper form provided at the AGM</li> </ul> </li> <li>Directors - any member is eligible to be President, Vice President, Secretary, Treasurer, 2 Directors at Large</li> <li>Voting - need to be a member</li> </ul> <b>We will have membership forms at meet the teacher night and welcome back bbq.</b>	<b>Have forms present at both nights</b>
<b>Casino</b>	<ul style="list-style-type: none"> <li>March 24&amp; 25</li> <li>Downtown at GrandVilla Casino</li> <li>Janice is going to start informing parents and getting volunteers <ul style="list-style-type: none"> <li>Using SignUp</li> </ul> </li> </ul>	<b>Start informing parents and asking for volunteers</b>
<b>Amend Bylaws</b>	<ul style="list-style-type: none"> <li>Update <ul style="list-style-type: none"> <li>We removed the word "majority" from 1b in the bylaws and created a named director position.</li> <li>\$75.hour usually takes around 3 hours</li> <li>We will request that school council cover the cost for this in September</li> </ul> </li> <li>We have approval from SC for up to \$225</li> </ul>	<b>Contact ASCA and organize bylaw update assistance</b>
<b>Board Positions</b>	Anyone who is interested can nominate themselves for any position. If there are 2 or more nominations it will go to a vote. <ul style="list-style-type: none"> <li>President</li> </ul>	<b>Prepare something to present to</b>

Date: Sept 13, 2022

# Minutes

École Frère Antoine  
Fundraising Committee

	<ul style="list-style-type: none"><li>○ <b>Position vacant</b></li><li>● Vice President -<ul style="list-style-type: none"><li>○ <b>Position vacant</b></li></ul></li><li>● Secretary -<ul style="list-style-type: none"><li>○ Dana</li></ul></li><li>● Treasurer -<ul style="list-style-type: none"><li>○ Doris</li></ul></li><li>● Casino coordinator<ul style="list-style-type: none"><li>○ Janice</li></ul></li></ul> <p>Nominations and voting to fill vacant positions will happen at the next meeting Michelle will put a note about vacant positions in the next P2P with a link to the membership form <b>We are going to have some time at the meet the teacher night to try to get the vacant positions filled.</b></p>	<b>parents at meet the teacher</b>
<b>Auditors</b>	<ul style="list-style-type: none"><li>● Financial statements have been prepared and sent out to Mariclaire and Janice for review.<ul style="list-style-type: none"><li>○ These need to be reviewed and returned by the end of Oct</li></ul></li><li>● AGLC paperwork is complete and needs to be sent in</li></ul>	<b>Doris contact auditors in Sept</b>
<b>Signing Authority</b>	Will require update when vacant positions are filled	
<b>Renwal</b>	Andrea will organize getting the renewal and get a quote to Doris as soon as possible.	
<b>New Business</b>		
<b>Next Meeting</b>	Oct. 11, 2022	
<b>Adjourned</b>	Time: 9:02pm	